

STOKE GABRIEL NEIGHBOURHOOD PLAN STEERING GROUP

Draft Minutes of the meeting held in the village hall on Friday 21st June 2019

Attendance: Peter Fenwick (PF), Paul Bedford, Mandy Collins (Parish Council), George Ord, Nick Chisholm-Batten (NCB), David Watts (DW), Jason Hayward-Jones (JHJ) (Chair of Foss), Matthew Medd (MM) (Head of Primary School), Mike Webster & 2 other Parishioners

In the 10 minute session

MM outlined the plans for a MUGGA (Multi Use Games Area) at the Primary School. To be funded by 106 Money with matching funding. Business case to be prepared.

JHJ described the initiative for a 'Community Farm' which FOSS are pursuing to run on a 'not for profit' basis. This will be linked to the School/Community. Funding streams are available but evidence needed.

It was agreed that

ACTION: PF to supply survey data to support business case. Also details of Clubs & Societies to approach for support.

ACTION: Review Green Space Input for the school field.

1. Apologies: Cathy Mittler, Tom Morris(TM). Andrew Houghton, Richard Harris (RH), Julian Williams, Chris Roach

2. Minutes of the meeting of 9th May 2019 agreed and approved

3. MATTERS ARISING:

Still outstanding

- PF actions regarding uploading documents on web-site
- Heritage & Historical – PF to check progress with Neil Millward
- PF to call Duncan Smith to clarify renewal of boundary definition – not necessary – DW suggested :-

Action :

A confirmatory e-mail to SHDC (Duncan Smith) along the lines of 'per Reg 5 we confirm that the renewal over the Stoke Gabriel NP boundary is on the same boundary as the original' – PF

- Development & Homes – RH has begun drafting. (Overview posted with Minutes)

4. PLAN WRITING

(Reminder Following a working group meeting the skeleton (shown in the accompanying ppt presentation) was discussed. As well as the general introductions etc. to the plan there are 3 policy areas:-

Objectives and Policies

- 1. People and the Community*
- 2. Development and Homes*
- 3. The Environment)*

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- PF showed a template example produced by Cornwall County Council which is a useful reference document. (Circulated with Minutes) .
 - NCB presented his template for drafting policies . It was agreed to use this for writing policies (Appendix 1)
 - Advice from DW – ensure that something along the lines of ‘the plan has regard to the NPPF ,PPGs with advice included in these policies as covered in the JLP.

Action: PF to clarify strategic Policies from JLP with DS.

- NCB has drafted Biodiversity & Geodiversity document – Circulated with minutes
- PF has drafted ‘Timetable and Management’ document which can potentially go in ‘the Introduction’

5.SGCLT

Meeting with the new Parish Council to be scheduled

6. Torbay NPs update.

All 3 plans are now in force as a result of the referendums.

7. Any other business

- DW suggested that Stoke Gabriel NP prepare a document listing strategic policies 1 by 1 e.g

Policy1 how

Policy 2 how

- DW suggested beginning to gather photographs to support & use in the Plan (competition?, appeal Facebook, Parish Magazine etc)

8. Date of next meeting. Friday 19th July.

Appendix 1

Stoke Gabriel Neighbourhood Plan: Proposed policy structure

1) *What is the policy seeking to achieve?*

This sets out the policy intent. This section can include a brief statement on the main objectives for the policy.

2) *What is the evidence behind the policy?*

This presents the evidence behind the policy. The policy needs to be evidence based. As such this section can present an overview of the key evidence relevant for the policy. This can include, where appropriate, links to relevant documents (e.g. Open Space study, Housing Needs Assessment, Site Assessment Report etc.)

3) *What does the community say?*

This can comprise an overview of the consultation responses received to date on the issue, including from the questionnaire, survey, workshops and other consultation events undertaken to date for the Neighbourhood Plan.

4) *Policy X: The Neighbourhood Plan policy*

This presents the actual policy. Policies can be:

1. Relevant for the whole Neighbourhood Plan area (i.e. the whole parish); or
2. Focused on a specific location within the Neighbourhood Plan area.

Policies should be:

- Locally-specific; they should not seek to repeat policies in the SW Devon Joint Local Plan or repeat the provisions of the National Planning Policy Framework. They therefore should seek to provide a local context, adding value from a local perspective to national and district-level policy.
- Precise and not be ambiguous. The policy should be very targeted to what it is seeking to achieve (the policy intent).
- Written in plain English.
- Positive. Neighbourhood Plans need to be 'positively prepared'.
- Reasonable and deliverable.
- Simple and clear.