

STOKE GABRIEL NEIGHBOURHOOD PLAN STEERING GROUP

Draft Minutes of the meeting held in the village hall on Friday 13th December 2019

Attendance: Peter Fenwick (PF), Mike Webster(MW), Cllr Julian Williams(JW), Nick Chisholm-Batten(NCB), Pat Fletcher.

10 minute session. – Nothing Raised

1. Apologies: Cathy Mittler, Paul Bedford, Chris Roach, Andrew Houghton, Richard Harris(RH), Anne Blood, George Ord

2. Minutes of the meeting of 15th November 2019 were agreed.

3. MATTERS ARISING:

Marked up minutes attached (Appendix 1) to show progress.

Still outstanding

- PF actions regarding uploading documents on web-site & cost – PF showed the structure of drop downs to show 'draft content' of the plan on the website. – **Action** -will discuss with PR week of 16th December
- Heritage & Historical – in progress with Neil Millward – Neil has confirmed he is working on this
- The appeal for administrative assistance in The Parish News – One response- Potential interested party will attend Jan meeting.
- **JLP Policies – Action** - Strategic JLP policies to be referred to in NP – RH & AH to review & make recommendations for inclusion- Outstanding
- Pat Fletcher had not received promised files. Incorrect e-mail used by PF. Now corrected and resent

4/5. PLAN WRITING & JANUARY EVENT

Discussion took place around the January Event. NCB, PF, RH to meet before next formal meeting. Maps should be available.

The poster to be used to promote the Jan 25 event was shown. Addition agreed. Final version attached (Appendix 2) to the minutes. It was suggested that an A4 map of Green Spaces should be shown below each poster. We will attempt to do this. Helen Kummer has kindly offered to assist with locating the posters.

Cllr Williams advised that the Annual Parish Meeting will take place on April 30th and that this would be another opportunity to follow up and consult. – Agreed to be addressed in the New Year.

6. SGLT . Cllr Williams advised (since confirmed by Tom Morris) that the application relating to the land at Duncannon would not be progressing due to objections from English Heritage & AONB.

The Neighborhood Plan Group needs to consider their way forward with respect to development in light of this.

7. Any Other Business

PF advised that he had obtained clarification from Peter Sandover (a Locality NP Champion) and Duncan Smith of South Hams that there is no need to apply for redesignation of the NP area. The response is attached in appendix 3.

8. Date of next meeting.

Friday 17th January, 6:30 in the Village Hall

Open Event Saturday 25th January in the Village Hall

Appendix 1 - marked up November minutes

STOKE GABRIEL NEIGHBOURHOOD PLAN STEERING GROUP

Draft Minutes of the meeting held in the village hall on Friday 15th November 2019

Attendance: Peter Fenwick (PF), Mike Webster, Andrew Houghton(AW), Cllr Julian Williams(JW), Nick Chisholm-Batten(NCB),Richard Harris(RH),Pat Fletcher.

10 minute session. – Nothing Raised

1. Apologies: Cathy Mittler, Paul Bedford, Chris Roach

2. Minutes of the meeting of 18th October 2019 were agreed.

3. MATTERS ARISING:

Still outstanding

- PF actions regarding uploading documents on web-site & cost – PF to review with Paul Reed – In Process
- Heritage & Historical – in progress with Neil Millward – Neil has confirmed he is working on this
- The appeal for administrative assistance in The Parish News had failed to generate any responses- will repeat- PF. – Potential interest expressed , will attend Jan meeting.

4. PLAN WRITING

- **JLP Policies – Action** - Strategic JLP policies to be referred to in NP – RH & AH to review & make

recommendations for inclusion/ reference by next meeting

- NCB's **Biodiversity document** was circulated for review – Include as is in Skeleton Plan.
- NCB's **Landscape document** - include as is in Skeleton Plan
- JW advised that he had attended a meeting of the DHNA Community Group (consultative body composed of DHNA people and reps from Parish Councils bordering the Estuary, and SHDC officers, etc). Neighbourhood Plans had been a significant subject of discussion. DHNA will supply their policies . There are concerns that NPs are used to protect all aspects of the Dart – **Action** – to reflect this in the evolving plan- many areas where this can be were discussed and will be followed.
- PF's Community & Business – some amendments/typos – continue to develop- (Cathy Mittler is compiling her contribution)- **Cathy's input received , to be consolidated in PF section.**
- NCB to review the policy spreadsheet to minimize the number of policies.-NCB
- RH to compile 'Development & Homes Policies –RH
- Additionally RH & PF have had inputs on the 'Introduction' which will be reviewed
- Pat Fletcher expressed particular interest in 'Health & Wellbeing'. This runs across all areas. ACTION : provide links to other plans, a copy of the original survey and response summaries for review (PFen) - **Complete**
- RH expressed concern over a planning application in Brixton (which has a NP) for 10 properties which the developer is calling 'windfall' - ACTION to monitor –RH
- The audited Green Space Document is still to be reviewed. It was agreed that the outcome of the review would form the basis of the January 25th consultation event (Greenspaces to be included – information) along with the environment and also an opportunity for participants to identify and propose 'key views' to be protected through the plan. We will request inputs for the 'views' ahead of the event through the Parish News and web-site. – **No responses**
- Maps to be obtained from South Hams prior to the next meeting: - **ordered, should be available next week**
 - Village –AONB, Conservation Area, & listed buildings
 - Parish –AONB, Conservation Area, & listed buildings
 - Parish – Landscape character types

Parish – recent developments & planning applications

**STOKE GABRIEL
NEIGHBOURHOOD PLAN
OPEN EVENT
Saturday 25TH January 9:30am to**

Join us

- **To confirm Green Spaces to be included in the plan. (This is the only way they can be protected).**
- **To suggest 'key views' to be protected through the plan***
- **Examine the draft policies relating to the environment and landscape which we have developed so far.**

***If possible send pictures to Peter Fenwick, e-mail sgpcpf@ymail.com ahead of the event.**

Please take 15-20 minutes to support us. This is your plan for the future of your Parish.

Free drinks and refreshments.

Appendix 3

Peter Sandover <peter@sandoverassociates.co.uk>

To:sgpcpf@ymail.com

Cc:Duncan Smith

Dec 12 at 3:46 PM

Dear Peter

It was good to talk to you just now.

I can confirm after checking with SHDC, the legislation and Locality guidance that as you are a Parish Council you do not need to renew your NP area designation after 5 years. There is no time limit stated in the guidance. The requirement for 5 years only applies to areas designated under a Neighbourhood Forum. This is because the duration of the Forum is limited to 5 years from being approved without re-designation.

I hope this helps and good luck with progressing your plan to Regulation 14.

Best Regards

Peter

Peter Sandover

Neighbourhood Planning Champion